| **Setting up of a New Unit (SEZ/EOU)** |
| --- |
| **SI. NO.** |  |  |
| 1 | Name of the Unit |  |
| 2 | Registered Office Address |  |
| 3 | Name of the SEZ where the Unit to be setup |  |
| 4 | Item of Manufacture/ Service |  |
| 5 | Nature of Ownership | Proprietorship/ Partnership/Private Limited/ Public Limited/ LLP |
| 6 | Item of Manufacture/Service | **HSN Code** | **Production Capacity** | **Central Product Classification (CPC) Code** |
|  |  |  |  |  |
| 7 | Projections:Investment of Plant & Machinery | **Import** | **Indigenous** | **Total** |
|  |  |  |  |  |
|  |  | **1st Year** | **2nd Year** | **3rd Year** | **4th Year** | **5th Year** | **Total** |
| 8 | FOB Value of Exports in five years |  |  |  |  |  |  |
| 9 | Foreign Exchange Outgo |  |  |  |  |  |  |
| 10 | NFEE |  |  |  |  |  |  |
| 11 | Employment | Men = | Women = | Total = |
| 12 | Name of the Directors |  |
| 13 | Area/Space Provisionally allotted by Developer |  |
| 14 | IE Code Number |  |
| 15 | Remarks |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  | **SETTING UP NEW UNIT IN THE SEZ ( Rule18(2) of SEZ Rules,2006 )** |  |  |  |
|  | 1) Application in Form-F, duly signed in all the pages by the Authorised Signatory. |  |  |  |
|  | [2) File Online application in the [ https://sezonline-ndml.co.in/ ] SEZOnline portal.](https://sezonline-ndml.co.in/) |  |  |  |
|  | 3) Letter from the Developer/Co-Developer for allotment of space |  |  |  |
|  | 4) Application Processing Fee: Demand Draft for ₹10,000/- drawn in favour of Pay & Accounts Officer, Ministry of Commerce & Industry, Chennai or pay through online - Bhatatkosh-the Non-Tax Revnue Portal(NTRP) and paid challan may be forwarded to sao@mepz.gov.in |  |  |  |
|  | 5) Copy of Certificate of Incorporation with Articles of Association(AoA) and Memorandum of Association(MoA) in case of Company. |  |  |  |
|  | 6) Copy of Certificate of Incorporation with Partnership Deed in case of Partnership Firm. |  |  |  |
|  | 7) Copy of PAN Card of the Company. |  |  |  |
|  | 8) Copy of IE Code of the Company. |  |  |  |
|  | 9) Affidavit in Rs.20/- stamp paper. |  |  |  |
|  | 10) The Process flow chart of each item of manufacture of Authorised Operations in case of Manufactureing Company. |  |  |  |
|  | 11) List of Imported and Indigenous Capital Goods required in case of Manufacturing or Service or Trading Company. |  |  |  |
|  | 12) List of Imported and Indigenous Raw Materials required in case of Manufactureing Company. |  |  |  |
|  | 13) Name and Address of the Proprietor / Partners/ Directors along with ID & address proof. |  |  |  |
|  | 14) Project Report of the company with present activities , Projected Profit & Loss Statement. |  |  |  |
|  | 15) If the Company/Firm existing one; IT returns of the company for the last three years. |  |  |  |
|  | 16) If the Company/Firm new one; IT returns of the Proprietor / Partners/ Directors for the last 3 years. |  |  |  |
|  | 17) Whether the Company or Firm is going to claim MEIS/SEIS benefits. If so CPC Code is to be provided for the specific manufacturing / services of Authorised Operations. |  |  |  |
|  | 18) Whether the Company or Firm is Declared that Company/Firm is not in the Fradulent list. |  |  |  |
|  | 19) Whether the company is having DEI policy? If so, enclose a copy of the same. |  |  |  |