

GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
O/o THE DEVELOPMENT COMMISSIONER  
MEPZ SPECIAL ECONOMIC ZONE  
TAMBARAM, CHENNAI - 600045.

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F.No.01/42/2018-Admn.I

Dated: 05.11.2020

OFFICE MEMORANDUM

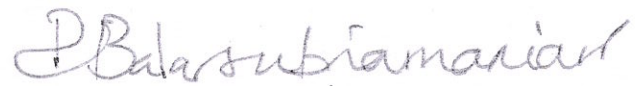
Sub: Reinforcing the administrative machinery to deal with complaint of Sexual Harassment at the work place – Reconstitution – Reg.

In Partial Modification of this Office Memorandum No.01/42/2018-Admn.I dated 07.12.2018, the Competent Authority, hereby reconstitute the Internal Complaints Committee with new members under the provisions of Section 4 of Sexual Harassment of Women at Workplace, Prevention, Prohibition and Redressal Act, 2013:-

1	<b>Smt. V. Kayavizhi</b> Specified Officer, MEPZ SEZ	Chairperson
2	<b>Shri. N. Rajalingam</b> Asst. Development Commissioner	Member
3	<b>Smt. Uma Raghunathan</b> Asst. Development Commissioner	Member

The Committee is advised to meet every quarter even if there are no complaints and all efforts to be taken to reinforce the administrative machinery for expeditious attention and disposal of complaints of sexual harassment at work place.

This is issued with the approval of Competent Authority.



(BALASUBRAMANIAN. P)  
DEPUTY DEVELOPMENT COMMISSIONER

To

Committee Members

Copy to:

All Officers and Staff.